

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA



## RULES AND APPOINTMENTS COMMITTEE

July 12, 2016  
4:00 PM  
4<sup>th</sup> Floor Conference Room

*In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building*

### CALL TO ORDER

Mr. Malinowski called the meeting to order at approximately 4:02

### APPROVAL OF MINUTES

**June 21, 2016** – Ms. Dixon moved, seconded by Mr. Manning, to approve the minutes as distributed. The vote in favor was unanimous.

### ADOPTION OF THE AGENDA

Ms. Dixon moved, seconded by Mr. Manning, to adopt the agenda as published. The vote in favor was unanimous.

### ITEMS FOR ACTION

- a. **Based on Richland County guideline and grievance procedure I move that after all grievance committee hearings are held within the required timeline that the Administrator update and notify Council at the next available Council meeting. This also includes any notices of lawsuits or legal matters. Note: Recently Council was notified of a ruling more than one year later. If there is a timeline for the employee, the chair of the grievance committee and the committee then there must be a timeline to notify Council [JACKSON and MALINOWSKI]** – Mr. Manning moved, seconded by Ms. Dixon, to direct Legal to include language that will add notifying the Clerk of Council's Office of the Grievance Committee's decision, which will start the 30-day clock. The Clerk of Council's Office will place the item on the draft agenda for the Horizon meeting. At the Horizon meeting it is determined the item is not ready to be taken up by Council; the item **will** be placed on the next Council agenda for action.

### NOTIFICATION OF VACANCIES

- a. **Accommodations Tax Committee – 3 (One applicant must have a background in the Cultural Industry; other two applicants must have a background in the Lodging Industry)**

#### Committee Members Present

Bill Malinowski, Chair  
Julie-Ann Dixon  
Jim Manning

#### Others Present:

Michelle Onley  
Kimberly Williams-Roberts

- b. Community Relations Council – 3**
- c. Hospitality Tax Committee – 3**
- d. Internal Audit – 1 (Applicant must be a CPA)**
- e. Business Service Center Appeals Board – 3 (Two applicants must have a background in business; other applicant must be a CPA)**
- f. Board of Assessment Appeals – 1**
- g. Planning Commission – 1**
- h. CMRTA – 1**

### **NOTIFICATION OF APPOINTMENTS**

**a. Employee Grievance – 1**

Ms. Manning moved, seconded by Ms. Dixon, to appoint Ms. Tynika N. Legette to the Employee Grievance Committee. The vote in favor was unanimous.

**b. Community Relations Council – 2**

Mr. Colie L. Lorick, Jr. was interviewed for the Community Relations Council.

Ms. Dixon moved, seconded by Mr. Malinowski, to re-advertising the vacancies. The vote in favor was unanimous.

**c. Hospitality Tax Committee – 4**

Mr. Charles Aiken was interviewed for the Hospitality Tax Committee.

Ms. Dixon moved, seconded by Mr. Malinowski, to re-appoint Mr. Charles Aiken to the Hospitality Tax Committee.

### **ADJOURNMENT**

The meeting adjourned at approximately 4:30 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council